

# People Development Program: Aquatic Animal Health Training Scheme

*Boosting Biosecurity Capability  
in Western Australia*

## FHMP Audit Checklist



AQUACULTURE COUNCIL  
OF WESTERN AUSTRALIA



**Australian Government**  
**Fisheries Research and  
Development Corporation**



**Government of Western Australia**  
**Department of Fisheries**

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**Project No: 2009/315:16**

## FHMP Audit Checklist

This checklist serves as a guide to identify areas for continual improvement in fish health management. It is divided into several categories: the fish health management plan itself, the responsibilities of staff and their training, and the availability of SOPs on specific practices.

Insert ✓ or ✗ .

### Fish Health Management Plan & Personnel Responsibilities

Is a Fish Health Management Document specific for the farm in active use?	
Is there a defined responsibility for specified management and operation staff?	
Is there adequate covering of key responsibilities during the absence of farm personnel?	
Is there an ongoing fish health training program for key staff to carry out relevant farm practices as defined in SOPs?	
Is an active regular review of the main and supporting document carried out?	
Is a policy regarding the long term management and prevention of specific diseases on farm in place?	
Is there a process of regular evaluation of fish health records and other data generated?	
Is there a farm policy with respect to visitors including private vessels passing by farm leases, staff movements in their own time and procurement of used farm equipment from another site?	
Are the contact names and numbers for all key farm personnel, including emergency numbers posted in an easily identifiable location?	

### Are SOPs governing the following routine farm activities available?

Daily routine fish health monitoring	
Environmental including water monitoring	
Feed & feeding records	
Grading	
Weight checks	
Anaesthesia	
Bath treatment	
Maintenance and disinfection of farm equipment	
Maintenance and disinfection of farm vessels	
Disease investigations	
Fish health monitoring	

### Are SOPs of importance in biosecurity in place?

Quarantine	
Waste management – diseased, dead fish	
Waste management – chemicals	
Emergency disease response	
Fish/vessel/personnel movements during disease outbreaks	
Disinfection procedures during disease outbreaks	